

Review of Charges 2019/20 - Children's Services

Charge	Discretionary or Statutory	Unit	Current Charge	Proposed Charge	Proposed date effective from	Change %	VAT Class
Corporate Parenting - Riverside Centre							
Climbing wall (tower) hire for one day within Oxfordshire	Discretionary		£750.00	£750.00	01/09/2019	0.0%	SR
Recharge rate for SEND & Meadowbrook Schools			£20.00	£22.50	01/09/2019	12.5%	SR
First Staff member per half day (up to 3.5 hours).			£207.90	£215.00	01/09/2019	3.4%	SR
Second staff member per half day			£150.00	£155.00	01/09/2019	3.3%	SR
First Staff member per whole day (3.5hrs- 7hrs)			£277.00	£286.00	01/09/2019	3.2%	SR
Second Staff member per whole day			£220.00	£227.00	01/09/2019	3.2%	SR
Minibus hire to OCC approved groups			£75.00	£77.50	01/09/2019	3.3%	SR
Hire of Premises (cost of the building per day)			£60.00	£65.00	01/09/2019	8.3%	SR
Home to School Transport							
Contributions To School Transport (Per annum)	Discretionary	Under 3 Miles Pre & Post-16 Students	£352.99	£370.64	01/09/2019	5.0%	ZR
		Over 3 Miles Pre & Post-16 Students	£657.83	£690.72	01/09/2019	5.0%	ZR

Review of Charges 2019/20 - Adult Services

Charge	Discretionary or Statutory	Unit	Current Charge	Proposed Charge	Proposed date effective from	Change %	VAT Class
Urgent Response and Telecare Service: telecare equipment and monitoring form a call centre.							
URTS service - telecare level 1	Non- Statutory	Weekly	£5.00	£5.00	01/04/2019	0.0%	ZR or SR
URTS service - telecare level 2	Non- Statutory	Weekly	£10.00	£10.00	01/04/2019	0.0%	ZR or SR
Daytime Support							
Service User Transport (single or return journey) where this is part of assessed need	Statutory	Single or Return Journey	£20.00	£20.00	01/04/2019	0.0%	NB
Respite & prevention	Statutory	3 hour Session	£19.00	£19.00	01/04/2019	0.0%	NB
Active Support (3 hour session)	Statutory	3 hour Session	£28.00	£28.00	01/04/2019	0.0%	NB
1:1 Support (3 hour session)	Statutory	3 hour Session	£62.00	£62.00	01/04/2019	0.0%	NB
2:1 Support (3 hour session)	Statutory	3 hour Session	£112.00	£112.00	01/04/2019	0.0%	NB
Hourly cost of attendance outside of core hours	Statutory		£21.00	£21.00	01/04/2019	0.0%	NB
Lunchtime meal	Statutory		£2.08	£2.08	01/04/2019	0.0%	SR
Hire of Sensory Room	Statutory	per hour	£0.00	£3.07	01/04/2019		NB or SR
Hire of Room (no equipment provided)	Statutory		£5.00	£16.00	01/04/2019	220.0%	ZR
Music, Art and Boom Groups	Statutory	per session	£5.00	£5.00	01/04/2019	0.0%	NB or SR
SMILE	Statutory	per session	£5.00	£5.00	01/04/2019	0.0%	NB or SR
Money Management							
Court of Protection income	Statutory	Category 1:					
		Work up to court order date	£745.00	£745.00	01/04/2019	0.0%	NB
		Category 2 Property & Affairs :					
		Annual Management Fee Yr 1	£775.00	£775.00	01/04/2019	0.0%	NB
		Yr2 & subsequent yrs	£650.00	£650.00	01/04/2019	0.0%	NB
		or max 3.5% of net assets if less than £16,000					
		Deputy for Health & Welfare	£555.00	£555.00	01/04/2019	0.0%	NB
		Category 3 Property Management	£300.00	£300.00	01/04/2019	0.0%	NB
		Category 4 Annual report	£216.00	£216.00	01/04/2019	0.0%	NB
		Category 5 Preparing Tax Return :					
		Preparation of basic HMRC income tax return	£70.00	£70.00	01/04/2019	0.0%	NB
Preparation of complex HMRC income tax return	£140.00	£140.00	01/04/2019	0.0%	NB		
Section 12, Fixed cost direction of travel		£40.00	01/04/2019	New Charge	NB		
Charge per hour for work in relation to estates of deceased clients	Discretionary	per hour	£105.00	£105.00	01/04/2019	0.0%	SR
County Print Finishers							
County Print Finishers is a Supported Business, operated by the council's employment service, Oxfordshire Employment. The primary function of a supported business is to support those with a disability (as defined in The Equality Act 2010) or health barrier preventing them securing employment. County Print Finishers provides a range of work and work preparation services through the provision of print, data destruction and packaging services. These services are provided to the public on a cost recovery basis, using print-industry pricing software ensuring that the council's costs are recovered from all work undertaken.							
Other Adult Social Care Services are governed by the Care and Support Statutory Guidance issued under the Care Act 2014 and the Council's Adult Social Care Contributions Policy which is available on the Council's website through the link below							
https://www.oxfordshire.gov.uk/residents/social-and-health-care/adult-social-care/legal-and-money-issues/paying-care/services-we-charge							

Review of Charges 2019/20 - Communities

Charge	Discretionary or Statutory	Unit	Current Charge	Proposed Charge	Proposed date effective from	Change %	VAT Class
Planning Regulation							
To contribute to cost of deciding on minerals and waste development control application & County Council's	Statutory	Standard Searches	£52.00	£53.30	01/04/2019	2.5%	NB
		Extended Searches	£88.00	£91.00	01/04/2019	3.4%	NB
To contribute to cost of providing pre-application advice to applicants/developers - Minor Developments	Discretionary	Written response	£198.00	£203.00	01/04/2019	2.5%	NB
		Meeting and follow-up written response	£284.00	£291.00	01/04/2019	2.5%	NB
		Specialist officers to attend meetings (per additional officers)	£71.00	£73.00	01/04/2019	2.8%	NB
To contribute to cost of providing pre-application advice to applicants/developers -Major Developments	Discretionary	Written response	£284.00	£291.00	01/04/2019	2.5%	NB
		Meeting and follow-up written response	£563.00	£577.00	01/04/2019	2.5%	NB
		Specialist officers to attend meetings (per additional officers)	£71.00	£73.00	01/04/2019	2.8%	NB
To contribute to cost of providing pre-application advice to developers of larger developments (bespoke service)	Discretionary	Senior Planner - day rate	£410.00	£420.00	01/04/2019	2.4%	NB
		Principal Planner - day rate	£450.00	£461.00	01/04/2019	2.4%	NB
		Locality Manager - day rate	£580.00	£594.00	01/04/2019	2.4%	NB
To contribute to cost of providing the development control service	Statutory	Clearance of conditions on planning permissions	£97.00	£116.00	01/04/2019	19.6%	NB
Charging for Monitoring of Minerals Sites	Statutory	Active Sites	£331.00	£397.00	01/04/2019	19.9%	NB
		Dormant Sites	£110.00	£132.00	01/04/2019	20.0%	NB
Cover Administration and Supervision Costs for S.38 & S.278 agreements relating to new developments	Discretionary	Percentage of Capital cost	9%	9%	n/a	0.0%	NB
		Minimum charge	£2,150.00	£2,202.00	01/04/2019	2.4%	NB
Charging administration fee for managing & monitoring S.106 agreements relating to planning permissions	Discretionary	Various	Various	Various	n/a		NB
Specialist Ecological Planning Advice for District Authorities (hourly rate, senior staff)	Discretionary	NB note change from hourly rate to daily rate in line with other similar planning charges (line 13, 14,15),	£50.00	£461.00	01/04/2019	n/a	NB
Protected Species Advice to District Authorities (hourly rate)	Discretionary	hourly rate	£50.00	£51.40	01/04/2019	2.8%	NB
Specialist Ecological Planning Advice for District Authorities (hourly rate - normal)	Discretionary	NB note change from hourly rate to daily rate in line with other similar planning charges (line 13, 14,15),	£50.00	£420.00	01/04/2019	n/a	NB
To recover the actual reasonable cost of Historic Environment Record (HER) consultations	Discretionary	Charge for digitised HER data to commercial organisations based on the recovery of costs and the number of records. Minimum Charge (no maximum charge)	£104.00	£104.00	01/04/2019	0.0%	NB
To recover the actual reasonable cost of monitoring fieldwork.	Discretionary	Charge for monitoring of archaeological fieldwork based upon the number of visits	£52.00 to £260.00	£52.00 to £260.00	01/04/2019	n/a	NB
		additional visits	£80.00	£80.00	01/04/2019	0.0%	NB

Review of Charges 2019/20 - Communities

Charge	Discretionary or Statutory	Unit	Current Charge	Proposed Charge	Proposed date effective from	Change %	VAT Class
Pre-Application Charges for Highways Advice							
10-24 Dwellings:	Discretionary	Additional Written Response	£240.00	£246.00	01/04/2019	2.5%	SR
		Meeting/Site Visit + Additional Written Response	£360.00	£369.00	01/04/2019	2.5%	SR
25-49 Dwellings	Discretionary	Additional Written Response	£480.00	£492.00	01/04/2019	2.5%	SR
		Meeting/Site Visit + Additional Written Response	£720.00	£737.00	01/04/2019	2.4%	SR
50-99 Dwellings	Discretionary	Additional Written Response	£960.00	£983.00	01/04/2019	2.4%	SR
		Meeting/Site Visit + Additional Written Response	£1,430.00	£1,464.00	01/04/2019	2.4%	SR
100-199 Dwellings	Discretionary	Additional Written Response	£1,250.00	£1,280.00	01/04/2019	2.4%	SR
		Meeting/Site Visit + Additional Written Response	£1,900.00	£1,945.00	01/04/2019	2.4%	SR
200-399 Dwellings or 1,000m ² -4, 999m ² B1-B8 (Business) or 1,000-3,499m ² A1 (Retail) Use	Discretionary	Additional Written Response	£1,500.00	£1,536.00	01/04/2019	2.4%	SR
		Meeting/Site Visit + Additional Written Response	£2,250.00	£2,304.00	01/04/2019	2.4%	SR
400 or more Dwellings or 5,000m ² or more B1-B8 (Business) or 3,500m ² or more A1 (Retail) Use	Discretionary	Additional Written Response	£2,000.00	£2,048.00	01/04/2019	2.4%	SR
		Meeting/Site Visit + Additional Written Response	£2,500.00	£2,560.00	01/04/2019	2.4%	SR
Highways							
Temporary Traffic Regulation Orders (Please note no refunds are available for cancelled TTO's)	Discretionary	Routine Temporary TRO & Advertising Costs	£1,200.00	£2,000.00	01/04/2019	66.7%	NB
		Emergency Notice 1-5 Days	£550.00	£850.00	01/04/2019	54.5%	NB
		Emergency Notice 1-21 Days	£1,200.00	£1,400.00	01/04/2019	16.7%	NB
		Repeat Emergency Closure	£1,200.00	£1,400.00	01/04/2019	16.7%	NB
		Special Events (minimum charge)		£2,000.00	01/04/2019	n/a	NB
		Advertising, maintenance of notices and exceptional staff time at cost. Minimum Charge	£50.00	£50.00	01/04/2019	0.0%	NB
Traffic Regulation Orders	Discretionary	Standard Traffic Regulation Order	£2,600.00	£3,120.00	01/04/2019	20.0%	NB
		Other Consultation Requiring placing of a single newspaper notice and no input from legal team - includes pedestrian crossings; traffic calming schemes and incorporating road humps	£800.00	£1,800.00	01/04/2019	125.0%	NB
		Other consultation not requiring placing of a newspaper notice	£500.00	£1,600.00	01/04/2019	220.0%	NB
		Parking permit exclusions requiring Traffic Regulation Order amendment arising from planning permission for a new development	£2,000.00	£2,200.00	01/04/2019	10.0%	NB
Removal of unauthorised signs	Discretionary	Signs under 0.5 sq. metre in area	£180.00	£195.00	01/04/2019	8.3%	NB
		Signs over 0.5 sq. metre in area	£240.00	£260.00	01/04/2019	8.3%	NB

Review of Charges 2019/20 - Communities

Charge	Discretionary or Statutory	Unit	Current Charge	Proposed Charge	Proposed date effective from	Change %	VAT Class
Tourism Signs	Discretionary	Assessing application and detailed site assessment	£280.00	£280.00	01/04/2019	0.0%	NB
		Design, manufacture & erection	Cost +15%	Cost +15%	01/04/2019	0.0%	SR
		Maintenance & removal	2/3 x (b) above	2/3 x (b) above	01/04/2019	0.0%	SR
Private access protection road markings	Discretionary		£120.00	£125.00	01/04/2019	4.2%	NB
Directional Signage - New Developments	Discretionary	Agreement and authorisation/approval of sites and signs (per hour)	n/a	£60.00	01/04/2019	New	SR
		Design Services (per hour)	£50.00	£60.00	01/04/2019	20.0%	SR
		Installation Supervision (per hour)	£60.00	£60.00	01/04/2019	0.0%	SR
Design Work on Street Lighting for New Developments	Discretionary	Minimum Charge	£400.00	1 - 5 Columns £800 6 - 15 Columns £1,120 16 - 25 Columns £1,400 26 - 50 Columns £1,680 Over 50 Columns £2,240	01/04/2019	Revised Charging Structure	SR
Re-submission of Design Work on Street Lighting	Discretionary		£300.00	1 - 25 columns £600 Above 25 columns £800	01/04/2019		SR
Supply of traffic accident data (planning matter or other professional purpose)	Discretionary	first location / date range	£145.00	£155.00	01/04/2019	6.9%	SR
		second and each subsequent location / date range	£90.00	£90.00	01/04/2019	0.0%	SR
		search of records to establish if there is any relevant data	£42.00	£45.00	01/04/2019	7.1%	SR
Reinstatement of Trenches - Site Supervision by Highways Inspectors (Fixed charge under NRSWA)	Statutory	Standard Charge for Defect Inspections set by Statutory Regulation	£50.00	£50.00	01/04/2019	0.0%	NB
		Standard Charge for Sample Inspections set by Statutory Regulation	£55.00	£50.00	01/04/2019	-9.1%	NB
Commuted fee for licence of private apparatus in the highway, including the admin cost of maintaining the licence record	Statutory		£700.00	£750 + £165 inspection fee for the first 200m and an additional fee of £165 for every 200m thereafter.	01/04/2019	7.1%	NB
Fixed Penalty Notice income from statutory undertakers for non-compliance with Sections 54, 55,	Statutory	Per Notice	£120.00	£120.00	01/04/2019	0.0%	NB
		Discounted Rate	£80.00	£80.00	01/04/2019	0.0%	NB
Charge to public utilities for outstaying prescribed and/or reasonable periods for their works in the highway. Fixed under NRSWA	Statutory		Various as per scale of charges	Various as per scale of charges	01/04/2019	n/a	NB
Filming Policy - On or in the vicinity of the Highway - Application Fee for permission to film	Discretionary	Small		Minimum admin fee £300/negotiable	01/04/2019		NB
		Medium		Minimum admin fee £2,000 / negotiable	01/04/2019		NB
		Large		Minimum admin fee £4,000 / negotiable	01/04/2019		NB

Review of Charges 2019/20 - Communities

Charge	Discretionary or Statutory	Unit	Current Charge	Proposed Charge	Proposed date effective from	Change %	VAT Class
Vehicle Crossings	Discretionary	Residential Non-classified Roads	£100.00	£110	01/04/2019	10.0%	NB
		Residential Classified Roads		£200	01/04/2019	New	NB
		Multiple access and commercial use Non-classified Roads	£400.00	£440	01/04/2019	10.0%	NB
		Multiple access and commercial use Classified Roads		£600	01/04/2019	New	NB
		Temporary vehicle crossing to allow access to a new development in advance of formal S278 sign off		£800	01/04/2019	New	NB
		Enforcement for non-compliance with vehicle crossing (non-applications, not to specification)		£50 per hour	01/04/2019	New	NB
Highway Material Storage Licence	Discretionary	Licence	£70.00	£80.00	01/04/2019	14.3%	NB
		Retrospective Licence	£100.00	£110 + enforcement hourly rate	01/04/2019	10.0%	NB
		Enforcement for non-compliance / No consent for all licence fees that do not have existing prescribed enforcement fees.		Fine £150 + £50 per hour enforcement hourly rate	01/04/2019	New	NB
Skip Licence	Discretionary	Licence	£65.00	£65.00	01/04/2019	0.0%	NB
		Licence Renewal	£55.00	£65.00	01/04/2019	18.2%	NB
		One day Licence	£32.00	£65.00	01/04/2019	103.1%	NB
		Late renewal (more than 5 working days to be classed as new application)	£65.00	£70.00	01/04/2019	7.7%	NB
		Retrospective Licence	£120.00	£150 + enforcement hourly rate	01/04/2019	25.0%	NB
Scaffolding Licences	Discretionary	Initial Licence - one month occupation	£125.00	£135.00	01/04/2019	8.0%	NB
		Renewal - one month occupation	£110.00	£135.00	01/04/2019	22.7%	NB
		Retrospective Licence	£200.00	£220 + enforcement hourly rate	01/04/2019	10.0%	NB
Tower Scaffolding Licences/Cherry Picker / Small Lift	Discretionary	Initial Licence 2 days occupation	£100.00	£110.00	01/04/2019	10.0%	NB
		Renewal - 2 days occupation	£20.00	£110.00	01/04/2019	450.0%	NB
		Retrospective Licence	£200.00	£220 + enforcement hourly rate	01/04/2019	10.0%	NB
Cranes	Discretionary	Licence	£300.00	£400.00	01/04/2019	33.3%	NB
		Retrospective Licence	£500.00	£550 + enforcement hourly rate	01/04/2019	10.0%	NB
Hoarding Consents	Discretionary	Initial Licence - one month occupation	£125.00	£135.00	01/04/2019	8.0%	NB
		Renewal - one month occupation	£110.00	£135.00	01/04/2019	22.7%	NB
		Retrospective Licence	£200.00	£220 + enforcement hourly rate	01/04/2019	10.0%	NB
Oversailing Consents - structures oversailing the highway	Discretionary	Licence	£300.00	£350.00	01/04/2019	16.7%	NB
		Retrospective Licence	£500.00	£550 + enforcement hourly rate	01/04/2019	10.0%	NB

Review of Charges 2019/20 - Communities

Charge	Discretionary or Statutory	Unit	Current Charge	Proposed Charge	Proposed date effective from	Change %	VAT Class
Annual Charge for Table & Chairs Licence	Discretionary	Up to 2 tables & 8 seats	£200.00	£200.00	01/04/2019	0.0%	NB
		For 3 to 4 tables & up to 16 seats	£500.00	£500.00	01/04/2019	0.0%	NB
		For 5 to 10 tables & up to 40 seats	£900.00	£900.00	01/04/2019	0.0%	NB
		For 11 or more tables & over 40 seats	£1,400.00	£1,400.00	01/04/2019	0.0%	NB
Approving traffic Management plans and signage schedules	Discretionary	per hour	£50.00	£50.00	01/04/2019	0.0%	NB
Providing Pre contract information on CTMP and general requirements	Discretionary	per hour	£50.00	£50.00	01/04/2019	0.0%	NB
Approving temporary traffic signals multi phase	Discretionary		£315.00	£325.00	01/04/2019	3.2%	NB
Temporary signals Retrospective approval - 2 way	Discretionary			£200 + enforcement hourly rate	01/04/2019	New	NB
Temporary signals Retrospective approval - multi-phase	Discretionary			£400 plus enforcement hourly rate	01/04/2019	New	NB
Supply of Highway related information, including Personal Search Fees	Discretionary	Highway extent	£34.00	£35.00	01/04/2019	2.9%	SR
		Highway extent per additional question	£11.00	£12.00	01/04/2019	9.1%	SR
		Con29 property search	£34.00	£35.00	01/04/2019	2.9%	SR
		Extensive highway boundary extent	£84.00	£86.00	01/04/2019	2.4%	SR
		Highway Extent research/survey	£117.00	£373.00	01/04/2019	218.8%	SR
Supply of Conveyancing 29 Highway Search Information	Discretionary		£9,000.00	£9,000.00	01/04/2019	0.0%	NB
Supply of Manual Traffic Survey Data (when a commercial request to conduct a traffic survey is received)	Discretionary	Small Manual Classified Count	£260.00	£265.00	01/04/2019	1.9%	SR
	Discretionary	Medium Manual Classified Count	£416.00	£425.00	01/04/2019	2.2%	SR
	Discretionary	Large Manual Classified Count	£624.00	£640.00	01/04/2019	2.6%	SR
Supply of Automatic Traffic Count Data to commercial organisations	Discretionary	1st Location - 1 week's data	£146.00	£150.00	01/04/2019	2.7%	SR
	Discretionary	1st Location - additional weeks data	£26.00	£27.00	01/04/2019	3.8%	SR
	Discretionary	2nd and subsequent location - 1 weeks data	£78.00	£80.00	01/04/2019	2.6%	SR
	Discretionary	2nd and subsequent location - additional weeks data	£41.50	£43.00	01/04/2019	3.6%	SR
Supply of Radar Speed Data to commercial organisations	Discretionary	1st Location - 1 week's data	£110.00	£113.00	01/04/2019	2.7%	SR
		1st Location - additional weeks data	£30.00	£31.00	01/04/2019	3.3%	SR
		2nd and subsequent location - 1 weeks data	£75.00	£77.00	01/04/2019	2.7%	SR
		2nd and subsequent location - additional weeks data	£50.00	£51.00	01/04/2019	2.0%	SR
Agreement for temporary traffic counter on highway	Discretionary		£30.00	£31.00	01/04/2019	3.3%	NB
Definitive Map and Commons							
As made, the Local Authorities (Recovery of Costs for Public Path Orders) Regulations 1993 http://modgov.sefton.gov.uk/moderngov/Data/Cabinet%20Member%20-%20Technical%20Services%20(meeting)/20051109/A	Statutory	Orders confirmed unopposed	£3,330.00	£3,410.00	01/04/2019	2.4%	NB
		Orders confirmed - objections withdrawn	£3,805.00	£3,900.00	01/04/2019	2.5%	NB
		Orders opposed - not proceeded with	£4,035.00	£4,130.00	01/04/2019	2.4%	NB
		Orders opposed - submitted to SoS	£4,870.00	£4,990.00	01/04/2019	2.5%	NB

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Charge	Discretionary or Statutory	Unit	Current Charge	Proposed Charge	Proposed date effective from	Change %	VAT Class
Commons Registration Authority Charges							
Common searches (new Con290 form due 14/15 or after)		Initial Search	£31.50	£33.00	01/04/2019	4.8%	NB
		Per additional land parcel	£0.00	£0	01/04/2019		NB
Landowner statements and declarations (public rights of way)	Discretionary	Standard fee per application (incl up to 2 land parcels)	£274.00	£280.00	01/04/2019	2.2%	EX
		Fee per application (3-4 land parcels)	£299.00	£305.00	01/04/2019	2.0%	EX
		Fee per application (5-7 land parcels)	£336.00	£345.00	01/04/2019	2.7%	EX
		Fee per application (exceeding 7 land parcels)	£336+ £73 per additional land parcel	£345 + £73 per additional land parcel	01/04/2019	2.4%	EX
Supply of Highway (rights of way) related information	Discretionary	Written response to standard enquiry	£47.50	£49.00	01/04/2019	3.2%	SR
	Discretionary	Written response to extensive enquiry	£63.00	£65.00	01/04/2019	3.2%	SR
Park and Ride							
Park and Ride Car Park charges - Thornhill & Water Eaton only	Discretionary	Up to 1 hr	free	free	01/04/2019	no change	NB
		1-11 hrs	£2.00	£2.00	01/04/2019	0.0%	NB
		11-24 hrs	£4.00	£4.00	01/04/2019	0.0%	NB
		24-48 hrs	£8.00	£8.00	01/04/2019	0.0%	NB
		48-72 hrs	£12.00	£12.00	01/04/2019	0.0%	NB
		Monthly Season ticket	£41.33	£30.00	01/04/2019	-27.4%	NB
		Quarterly Season Ticket	£110.93	£85.00	01/04/2019	-23.4%	NB
		Annual Season ticket	£391.50	£300.00	01/04/2019	-23.4%	NB
		3 months Business Permit	£25.00	£25.00	01/04/2019	0.0%	NB
		6 months Business Permit	£50.00	£50.00	01/04/2019	0.0%	NB
		12 months Business Permit	£100.00	£100.00	01/04/2019	0.0%	NB
		Excess Notices - Fines paid within 14 days	£50.00	£50.00	01/04/2019	0.0%	NB
		Excess Notices - Fines paid after 14 & up to 28 days	£100.00	£100.00	01/04/2019	0.0%	NB
On-Street Parking - Pay and Display							
Oxford City Centre - Central Area	Discretionary	Sunday - Friday 8am -6.30pm :					
		1 hour	£3.00	£4.00	01/04/2019	33.3%	NB
		2 hours	£5.00	£6.00	01/04/2019	20.0%	NB
		Sunday - Friday evenings		£4.00	01/04/2019	New	NB
		Saturday 1 hour	£3.00	£4.50	01/04/2019	50.0%	NB
		Saturday 2 hours		£7.30	01/04/2019	New	NB
		Saturday evenings		£4.50	01/04/2019	New	NB
Oxford City Centre - Outer Areas	Discretionary	Monday - Saturday 8am-6.30pm :					
		1 hour	£2.50	£3.00	01/04/2019	20.0%	NB
		3 hours		£4.00	01/04/2019	New	NB
		Evenings/Sundays		£3.00	01/04/2019	New	NB
Abingdon 8am-6pm (excl. Sundays, Bank holidays.)	Discretionary	1 hour	£0.50	£0.50	01/04/2019	0.0%	NB
		2 hours (the maximum)	£0.80	£0.80	01/04/2019	0.0%	NB
		Visitor permit (24 hours)	£0.50	£0.50	01/04/2019	0.0%	NB

Review of Charges 2019/20 - Communities

Charge	Discretionary or Statutory	Unit	Current Charge	Proposed Charge	Proposed date effective from	Change %	VAT Class
Henley 8am-6pm (excl. Sundays, B Hols.)	Discretionary	1 hour	£0.50	£0.50	01/04/2019	0.0%	NB
		2 hours (the maximum)	£0.80	£0.80	01/04/2019	0.0%	NB
		Visitors permit (24 hours)	£0.50	£0.50	01/04/2019	0.0%	NB
Wallingford 8am-6pm (excl. Sundays, Bank holidays)	Discretionary	1.5 hours (the maximum)	£0.30	£0.30	01/04/2019	0.0%	NB
Vehicle Removal Charge	Discretionary		£105.00	£105.00	01/04/2019	0.0%	NB
Parking Permits							
Oxford (per annum)	Discretionary	Oxford residents (excl. Kassam stadium) 1st & 2nd Car	£60.00	£60.00	01/04/2019	0.0%	NB
		Oxford residents (excl. Kassam stadium) 3rd Car	£120.00	£120.00	01/04/2019	0.0%	NB
		Oxford residents (excl. Kassam stadium) 4th Car	£180.00	£180.00	01/04/2019	0.0%	NB
		Oxford residents (Kassam stadium area)	£15.00	£15.00	01/04/2019	0.0%	NB
		Business permits	£100.00	£100.00	01/04/2019	0.0%	NB
		Traders permits per week	£20.00	£20.00	01/04/2019	0.0%	NB
		Visitors permits - First 25	Free	Free	01/04/2019	0.0%	NB
		Visitors permits - 2nd 25 (total cost)	£20.00	£20.00	01/04/2019	0.0%	NB
Abingdon Residents Parking (per annum)	Discretionary	Parking permit	£100.00	£100.00	01/04/2019	0.0%	NB
		Visitors permits - First 25	Free	Free	01/04/2019	0.0%	NB
		Visitors permits - 2nd 25 (total cost)	£20.00	£20.00	01/04/2019	0.0%	NB
Henley Residents Parking (per annum)	Discretionary	Parking permit	£65.00	£65.00	01/04/2019	0.0%	NB
		Visitors permits - First 25	Free	Free	01/04/2019	0.0%	NB
		Visitors permits - 2nd 25 (total cost)	£20.00	£20.00	01/04/2019	0.0%	NB
Excess Charges/ Penalty Notices/ Enforcement							
Excess Charge Notices	Discretionary	Fines paid within 14 days	£20.00	£20.00	01/04/2019	0.0%	NB
		Fines paid after 14 & up to 28 days	£40.00	£40.00	01/04/2019	0.0%	NB
Penalty Charge Notices - higher contraventions	Statutory	Fines paid within 14 days	£35.00	£35.00	01/04/2019	0.0%	NB
		Fines paid after 14 & up to 28 days	£70.00	£70.00	01/04/2019	0.0%	NB
Penalty Charge Notices - lower contraventions	Statutory	Fines paid within 14 days	£25.00	£25.00	01/04/2019	0.0%	NB
		Fines paid after 14 & up to 28 days	£50.00	£50.00	01/04/2019	0.0%	NB
Bus Lane Camera Enforcement	Statutory	Fines paid within 14 days	£30.00	£30.00	01/04/2019	0.0%	NB
		Fines paid after 14 & up to 28 days	£60.00	£60.00	01/04/2019	0.0%	NB
Waste Management							
General Site Costs	Discretionary	Disposal of Large Scale DIY Waste	£1.50	£1.50	01/04/2019	0.0%	NB
		Standard motorcycle and car tyres	£5.00	£5.00	01/04/2019	0.0%	NB
		Plaster/plasterboard per bag	£2.50	£2.50	01/04/2019	0.0%	NB
		Plasterboard sheet up to 2m x 1m	£10.00	£10.00	01/04/2019	0.0%	NB
School Meals							
Pupils	Discretionary	per meal	£2.20	£2.30	01/09/2019	4.5%	NB
Adults	Discretionary	per meal	£3.15	£3.30	01/09/2019	4.8%	SR

Review of Charges 2019/20 - Communities

Charge	Discretionary or Statutory	Unit	Current Charge	Proposed Charge	Proposed date effective from	Change %	VAT Class
Fire and Rescue Service							
Special Services	Discretionary	Personnel, regardless of rank, per hour or part hour.	£50.10	£51.30	01/04/2019	2.4%	SR
		Aerial Ladder Platform per hour or part hour excluding petrol	£258.00	£264.25	01/04/2019	2.4%	SR
		Vehicles/appliances exceeding 2 tons (unladen) per hour or part hour	£100.50	£102.90	01/04/2019	2.4%	SR
		Vehicles/appliances NOT exceeding 2 tons (unladen) per hour or part hour	£67.50	£69.15	01/04/2019	2.4%	SR
Fire Reports	Discretionary	Preparation of Fire Report	FREE	FREE	01/04/2019	n/a	NB
		Preparation of a Fire Investigation Report - short or extracted	£313.00	£320.00	01/04/2019	2.2%	NB
		Preparation of a Fire Investigation Report - full report or one involving extensive enquiries, photographs etc	£420.00	£430.00	01/04/2019	2.4%	NB
		Preparation of a Fire Investigation Report - full report or one on major incidents requiring extensive protracted investigation etc	£615.00	£630.00	01/04/2019	2.4%	NB
		Insurance Interviews	£87.00	£89.00	01/04/2019	2.3%	NB
Annual charge made to alarm receiver centres and users of dedicated dial in facilities in respect of unwanted fire alarms	Discretionary		£465.00	£476.00	01/04/2019	2.4%	SR
Trading Standards - Licenses							
Performing animal licences	Discretionary		£42.85	£42.85	01/04/2019	0.0%	NB
Licence to store explosives where, by virtue of regulation 27 of, and Schedule 5 to, the 2014 Regulations, a minimum separation distance of greater than 0 metres is prescribed	Statutory	1 year	£185.00	£185.00	01/04/2019	0.0%	NB
		2 years	£243.00	£243.00	01/04/2019	0.0%	NB
		3 years	£304.00	£304.00	01/04/2019	0.0%	NB
		4 years	£374.00	£374.00	01/04/2019	0.0%	NB
		5 years	£423.00	£423.00	01/04/2019	0.0%	NB
Licence to store explosives where, by virtue of Renewal of licence to store explosives where a minimum separation distance of greater than 0 metres is prescribed (Explosive Goods Act 1875 and 1923)	Statutory	1 year	£86.00	£86.00	01/04/2019	0.0%	NB
		2 years	£147.00	£147.00	01/04/2019	0.0%	NB
		3 years	£206.00	£206.00	01/04/2019	0.0%	NB
		4 years	£266.00	£266.00	01/04/2019	0.0%	NB
		5 years	£326.00	£326.00	01/04/2019	0.0%	NB
Licence to store explosives where no minimum separation distance or a 0 metres minimum separation distance is prescribed (Explosive Goods Act 1875 and 1923)	Statutory	1 year	£109.00	£109.00	01/04/2019	0.0%	NB
		2 years	£141.00	£141.00	01/04/2019	0.0%	NB
		3 years	£173.00	£173.00	01/04/2019	0.0%	NB
		4 years	£206.00	£206.00	01/04/2019	0.0%	NB
		5 years	£238.00	£238.00	01/04/2019	0.0%	NB
Renewal of licence to store explosives where no minimum separation distance or a 0 metres minimum separation distance is prescribed (Explosive Goods Act 1875 and 1923)	Statutory	1 year	£54.00	£54.00	01/04/2019	0.0%	NB
		2 years	£86.00	£86.00	01/04/2019	0.0%	NB
		3 years	£120.00	£120.00	01/04/2019	0.0%	NB
		4 years	£152.00	£152.00	01/04/2019	0.0%	NB
		5 years	£185.00	£185.00	01/04/2019	0.0%	NB

Review of Charges 2019/20 - Communities

Charge	Discretionary or Statutory	Unit	Current Charge	Proposed Charge	Proposed date effective from	Change %	VAT Class
Varying a licence under Explosive Goods Act 1875 and 1923	Statutory	Varying name or address	£36.00	£36.00	01/04/2019	0.0%	NB
		Transfer of licence/registration	£36.00	£36.00	01/04/2019	0.0%	NB
		Replacement of licence/registration	£36.00	£36.00	01/04/2019	0.0%	NB
Statutory Charge for issuing a licence to store petroleum under Dangerous Substances and Explosive Atmospherics Regulations 2002	Statutory	Not exceeding 2,500 litres	£44.00	£44.00	01/04/2019	0.0%	NB
		Exceeding 2,500 litres but less than 50,000 litres	£60.00	£60.00	01/04/2019	0.0%	NB
		Over 50,000 litres	£125.00	£125.00	01/04/2019	0.0%	NB
Trading Standards - Verifying weights and measures							
Testing fees - verifying weights and measures	Discretionary	Hourly Rate	£82.50	£84.50	01/04/2019	2.4%	SR
Weighing instruments	Discretionary	15k or less - First item	£43.75	£44.75	01/04/2019	2.3%	SR
		Reduced fee for second item	£35.50	£36.50	01/04/2019	2.8%	SR
		Reduced fee for 3 items or more	£34.00	£35.00	01/04/2019	2.9%	SR
		Over 15Kg to 1,000kg - First item	£73.50	£75.25	01/04/2019	2.4%	SR
		Reduced fee for second item	£58.75	£60.00	01/04/2019	2.1%	SR
		Reduced fee for 3 items or more	£55.50	£57.00	01/04/2019	2.7%	SR
		Over 1,000kg to 10t - First item	£227.00	£232.50	01/04/2019	2.4%	SR
		Reduced fee for second item	£182.50	£187.00	01/04/2019	2.5%	SR
		Over 10t to 60t - First item	£378.00	£387.00	01/04/2019	2.4%	SR
		Reduced fee for second item	£302.50	£310.00	01/04/2019	2.5%	SR
		Trading Standards Officer, per hour	£13.00	£13.50	01/04/2019	3.8%	SR
		Non Trading Standards Officer, per hour	£8.75	£9.00	01/04/2019	2.9%	SR
		Trading Standards Officer, per hour	£25.25	£26.00	01/04/2019	3.0%	SR
Non Trading Standards Officer, per hour	£17.50	£18.00	01/04/2019	2.9%	SR		
Testing outside normal hours (Outside 8:30-17:00, Monday to Friday and on Saturday)	Discretionary	500mg- 5Kg - First item	£6.90	£7.00	01/04/2019	1.4%	SR
		Second and subsequent items	£5.56	£5.75	01/04/2019	3.4%	SR
Testing outside normal hours (Sunday and Bank Holidays)	Discretionary	Below 500mg and above 5Kg - First item	£11.00	£11.25	01/04/2019	2.3%	SR
		Second and subsequent items	£8.25	£8.50	01/04/2019	3.0%	SR
Weights	Discretionary	Per Nozzle - First item	£125.00	£128.00	01/04/2019	2.4%	SR
		Second and subsequent items on same site	£77.75	£79.75	01/04/2019	2.6%	SR
			£85.00	£87.00	01/04/2019	2.4%	SR
			£85.00	£87.00	01/04/2019	2.4%	SR
Measuring instruments for Liquid fuel and Lubricants	Discretionary	150ml or less - First item	£18.00	£18.50	01/04/2019	2.8%	SR
	Discretionary	Second and subsequent items	£14.50	£15.00	01/04/2019	3.4%	SR
Testing peripheral electronic equipment on a separate visit (per site)	Discretionary	Above 150ml - First item	£22.15	£22.75	01/04/2019	2.7%	SR
Testing of credit card acceptor (per unit, regardless of number of nozzles etc)	Discretionary	Second and subsequent items	£17.50	£18.00	01/04/2019	2.9%	SR
Measuring instruments - Intoxicating liqueur	Discretionary	3 metres or less - First item	£11.00	£11.25	01/04/2019	2.3%	SR
		Second and subsequent items	£8.25	£8.50	01/04/2019	3.0%	SR
		1 litre or less - First item	£6.90	£7.00	01/04/2019	1.4%	SR
		Second and subsequent items	£5.45	£5.50	01/04/2019	0.9%	SR

Review of Charges 2019/20 - Communities

Charge	Discretionary or Statutory	Unit	Current Charge	Proposed Charge	Proposed date effective from	Change %	VAT Class	
Length measures	Discretionary	Cubic ballast measures	£186.50	£191.00	01/04/2019	2.4%	SR	
		Average quantity measures	£30.25	£31.00	01/04/2019	2.5%	SR	
Capacity measures	Discretionary	Average quantity templates - First item	£52.00	£53.25	01/04/2019	2.4%	SR	
		Second and subsequent items	£20.50	£21.00	01/04/2019	2.4%	SR	
		0-50 items - 5 graduations	£2.99	£3.06	01/04/2019	2.4%	SR	
		- 6 graduations	£3.19	£3.27	01/04/2019	2.4%	SR	
		- 7 to 10 graduations	£4.43	£4.54	01/04/2019	2.4%	SR	
		50-100 items - 5 graduations	£2.37	£2.43	01/04/2019	2.4%	SR	
		- 6 graduations	£2.58	£2.64	01/04/2019	2.4%	SR	
Pharmaceutical measures at manufacturers premises	Discretionary	- 7 to 10 graduations	£3.50	£3.59	01/04/2019	2.4%	SR	
		100+ items - 5 graduations	£2.27	£2.32	01/04/2019	2.4%	SR	
		- 6 graduations	£2.37	£2.43	01/04/2019	2.4%	SR	
		- 7 to 10 graduations	£3.30	£3.38	01/04/2019	2.4%	SR	
Trading Standards - Other								
Hire of cattle crush (mobile unit taken to farms / sites for the safe handling of cattle when conducting welfare checks):	Discretionary	Oxfordshire businesses						
		- First day	£288.50	£295.50	01/04/2019	2.4%	SR	
		- Subsequent days	£87.50	£89.75	01/04/2019	2.6%	SR	
		- Additional fee for re-location per hour	£17.50	£18.00	01/04/2019	2.9%	SR	
		Non-Oxfordshire businesses						
		- First day	£345.00	£353.25	01/04/2019	2.4%	SR	
		- Subsequent days	£86.50	£88.50	01/04/2019	2.3%	SR	
- Additional fee for re-location per hour	£17.50	£18.00	01/04/2019	2.9%	SR			
Buy with Confidence Trader Approval scheme	Discretionary	First year total for 1-5 employees	£450.00	£450.00	01/04/2019	0.0%	SR	
		First year total for 6-20 employees	£650.00	£650.00	01/04/2019	0.0%	SR	
		First year total for 20-49 employees	£850.00	£850.00	01/04/2019	0.0%	SR	
		Renewal Fee (from 2018/19) for 1-5 employees	£300.00	£300.00	01/04/2019	0.0%	SR	
		Renewal Fee (from 2018/19) for 6-20 employees	£450.00	£450.00	01/04/2019	0.0%	SR	
		Renewal Fee (from 2018/19) for 20-49 employees	£600.00	£600.00	01/04/2019	0.0%	SR	
		Renewal Fee (members prior to April 2017) for 1-5 employees	£104.00	£125.00	01/04/2019	20.2%	SR	
		Renewal Fee (members prior to April 2017) for 6-20 employees	£154.50	£185.00	01/04/2019	19.7%	SR	
		Renewal Fee (members prior to April 2017) for 20-49 employees	£210.00	£250.00	01/04/2019	19.0%	SR	
Petroleum Environmental Searches	Discretionary		£120.50	£123.25	01/04/2019	2.3%	SR	
Primary Authority agreement	Discretionary	10 hours support and registration fee	£585.00	£599.00	01/04/2019	2.4%	NB	
Additional Business Support (per hour)	Discretionary		£48.50	£56.41	01/04/2019	16.3%	SR	
Carrying Agent for imported dogs, cats and other mammals: Includes local authorities within TSSE region (excl Isle of Wight), Warwickshire,	Discretionary	Monday to Friday	£257.00	£263.00	01/04/2019	2.3%	NB	
		Saturday and Sunday	£385.50	£395.00	01/04/2019	2.5%	NB	
		Bank Holidays	£514.00	£526.00	01/04/2019	2.3%	NB	

Review of Charges 2019/20 - Communities

Charge	Discretionary or Statutory	Unit	Current Charge	Proposed Charge	Proposed date effective from	Change %	VAT Class	
Petroleum Vapour Recovery Services (TBC). Income received from those local authorities where an agreement exists for the provision of vapour recovery services by the Council. Based on a percentage of the relevant permit fee	Statutory	Application						
		- PVR Stage 1	£118.40	£121.24	01/04/2019	2.4%	NB	
		- PVR Stage 1 and 2	£196.80	£201.52	01/04/2019	2.4%	NB	
		Annual Subsistence Charge						
		- PVR Stage 1 (low risk)	£60.80	£62.26	01/04/2019	2.4%	NB	
		- PVR Stage 1 and 2 (low risk)	£86.40	£88.47	01/04/2019	2.4%	NB	
		Transfer						
Mobile Device Examination Service - Income received from other local authorities submitting mobile devices	Discretionary	- Standard Process Transfer	£129.60	£132.71	01/04/2019	2.4%	NB	
		- Standard Process Partial Transfer	£380.80	£389.94	01/04/2019	2.4%	NB	
		Single Phone and SIM	£144.50	£148.00	01/04/2019	2.4%	SR	
Achieving Best Evidence (ABE) Interview Service - Income received from other local authorities requesting this Service to carryout ABE interviews on their behalf	Discretionary	SIM Only	£26.50	£27.25	01/04/2019	2.8%	SR	
		Time charged per hour, per officer	£48.50	£56.41	01/04/2019	16.3%	SR	
Gypsy & Traveller Service								
Weekly rent of plot to site resident (there are 89 plots across the 6 Oxfordshire sites).	Discretionary	Weekly site rental	£75.00	£77.00	01/04/2019	2.7%	EX	
Rent for nine additional plots at Redbridge	Discretionary	Weekly site rental	£99.00	£101.00	01/04/2019	2.0%	EX	

Review of Charges 2019/20 - Resources

Charge	Discretionary or Statutory	Unit	Current Charge	Proposed Charge	Proposed date effective from	Change %	VAT Class
Legal Services							
Section 106 and other Charges (OUTS)	Statutory & Discretionary	Hour	£190.00	£190.00	01/04/2019	0.0%	SR
Internal Charge	N/A	Hour	£90.00	£90.00	01/04/2019	0.0%	N/A
Legal Hub (OUTS)	Discretionary	Hour	£85.00	£85.00	01/04/2019	0.0%	SR
West Berks/Probation, Thames, Henley TC	Discretionary	Hour	£95.00	£95.00	01/04/2019	0.0%	SR
Academies	Discretionary	Hour	£150.00	£150.00	01/04/2019	0.0%	SR
Schools	Discretionary	Hour	£90.00	£90.00	01/04/2019	0.0%	SR
Town Councils	Discretionary	Hour	£95.00	£95.00	01/04/2019	0.0%	SR
Educational Appeals							
Academies - Admissions - Lodged	Discretionary	per appeal	£20.00	£20	01/04/2019	0.0%	SR
Academies - Admissions - Lodged & Listed	Discretionary	per appeal	£99.00	£100	01/04/2019	1.0%	SR
Academies -Admissions- Full Service including Clerking	Discretionary	For first appeal of each day per school	£218.00	£223	01/04/2019	2.3%	SR
		For each subsequent appeal per day	£184.00	£189	01/04/2019	2.7%	SR
Academies - Exclusions	Discretionary	Per exclusion up to 25 hours	£1,214.00	£1,243	01/04/2019	2.4%	SR
		Per hour if exceeds 25 hours	£38.00	£39	01/04/2019	2.6%	SR
Registration Service							
License for approved premises	Discretionary	3 year license	£2,090.00	£2,150.00	01/04/2019	2.9%	NB
Non Refundable Booking Fee for Statutory Civil Marriage and Civil Partnership bookings at the Oxford Register Office	Discretionary	per booking	£50.00	£50.00	01/04/2019	0.0%	NB
Non Refundable Booking Fee for all ceremonies	Discretionary	per booking	£100.00	£125.00	01/04/2019	25.0%	NB
Amendment Fee for all ceremonies	Discretionary	per amendment	£50.00	£60.00	01/04/2019	20.0%	SR

Review of Charges 2019/20 - Resources

Charge	Discretionary or Statutory	Unit	Current Charge	Proposed Charge	Proposed date effective from	Change %	VAT Class	
Marriage & Civil partnership fees at former Register Office Marriage rooms Monday - Friday during office hours and Saturday mornings between 9.00am and 12 noon. (Includes the cost of one certificate)	Discretionary	Abingdon- Roysse Court (Mon -Fri)	£275.00	£285.00	01/04/2019	3.6%	NB	
	Discretionary	Banbury Bodicote House	£275.00	£292.00	01/04/2019	6.2%	NB	
	Discretionary	Bicester - Garth Park	£275.00	£292.00	01/04/2019	6.2%	NB	
	Discretionary	Didcot - Broadway Room	£275.00	£292.00	01/04/2019	6.2%	NB	
	Discretionary	Henley - Regatta Court	£275.00	£292.00	01/04/2019	6.2%	NB	
		Oxford - Tidmarsh Lane						
	Statutory	RO (Tues only)	£50.00	£57.00	01/04/2019	14.0%	NB	
	Discretionary	Dexter Room Tues-Fri	£275.00	£292.00	01/04/2019	6.2%	NB	
	Discretionary	Dexter Room Sat AM	£275.00	£292.00	01/04/2019	6.2%	NB	
	Discretionary	Wheatley - Shotover Room	£275.00	£292.00	01/04/2019	6.2%	NB	
	Discretionary	Witney - Windrush Rooms	£275.00	£292.00	01/04/2019	6.2%	NB	
	Discretionary	Total for all district Offices (Sat pm)	£545.00	£567.00	01/04/2019	4.0%	NB	
	Discretionary	Total for all district Offices (Sun and BH)	£610.00	£632.00	01/04/2019	3.6%	NB	
	Statutory	Attending chapel	£90.00	£90.00	01/04/2019	0.0%	NB	
Marriages at Approved Venues (9.00am to 5.30pm)	Discretionary	Monday - Thursday	£495.00	£517.00	01/04/2019	4.4%	NB	
		Friday & Saturday	£545.00	£567.00	01/04/2019	4.0%	NB	
		Sunday & Bank Holiday	£610.00	£632.00	01/04/2019	3.6%	NB	
Marriages at Approved Venues (6.00pm to 8.30pm)	Discretionary	Monday - Thursday	£560.00	£632.00	01/04/2019	12.9%	NB	
		Friday & Saturday	£560.00	£632.00	01/04/2019	12.9%	NB	
		Sunday & Bank Holiday	£660.00	£687.00	01/04/2019	4.1%	NB	
Marriages at Approved Venues (on or after 9pm)	Discretionary	Monday - Thursday	£700.00	£727.00	01/04/2019	3.9%	NB	
		Friday & Saturday	£700.00	£727.00	01/04/2019	3.9%	NB	
		Sunday & Bank Holiday	£720.00	£747.00	01/04/2019	3.8%	NB	
Conversion of a Civil Partnership into Marriage	Statutory	Standard Service	£45.00	£45.00	01/04/2019	0.0%	NB	
		Two stage procedure on other premises - completing the declaration	£27.00	£27.00	01/04/2019	0.0%	NB	
		Two stage procedure on other premises - signing the declaration in a religious registered for marriage of same sex couples	£91.00	£91.00	01/04/2019	0.0%	NB	
Other Civil Ceremonies (Naming Ceremonies, Renewal of Vows, Partnership/Commitment Ceremonies) at Registration Offices	Discretionary	Monday - Friday	£275.00	£315.00	01/04/2019	14.5%	SR	
		Saturday	£295.00	£370.00	01/04/2019	25.4%	SR	
		Sunday & Bank Holiday	£355.00	£380.00	01/04/2019	7.0%	SR	
		Individual Citizenship Ceremonies (Oxford Register Office only)	£225.00	£235.00	01/04/2019	4.4%	SR	
Other Civil Ceremonies (Naming Ceremonies, Renewal of Vows, Partnership/Commitment Ceremonies) at Approved venues	Discretionary	Monday - Friday	£300.00	£315.00	01/04/2019	5.0%	SR	
		Saturday	£350.00	£370.00	01/04/2019	5.7%	SR	
		Sunday & Bank Holiday	£365.00	£380.00	01/04/2019	4.1%	SR	

Review of Charges 2019/20 - Resources

Charge	Discretionary or Statutory	Unit	Current Charge	Proposed Charge	Proposed date effective from	Change %	VAT Class
Other Civil Ceremonies (Naming Ceremonies, Renewal of Vows, Partnership/Commitment Ceremonies) at venues not approved by Oxfordshire County Council	Discretionary	Monday - Friday	£575.00	£590.00	01/04/2019	2.6%	SR
	Discretionary	Saturday	£575.00	£590.00	01/04/2019	2.6%	SR
	Discretionary	Sunday & Bank Holiday	£575.00	£590.00	01/04/2019	2.6%	SR
	Statutory	Group Citizenship Ceremony at County Hall	£80.00	£80.00	01/04/2019	0.0%	NB
	Discretionary	Your day your way ceremony	£660.00	£685.00	01/04/2019	3.8%	NB/SR
European Passport Return Service	Discretionary	per application	£20.00	£25.00	01/04/2019	25.0%	SR
Births, Deaths Certificates (Marriage inc line 24-46)	Statutory	on day of registration	£4.00	£11.00	16/02/2019	175.0%	NB
		from a current register	£7.00	£11.00	16/02/2019	57.1%	NB
		from a deposited register	£10.00	£11.00	16/02/2019	10.0%	NB
Short Birth Certificate	Statutory	on day of registration	£4.00	£11.00	16/02/2019	175.0%	NB
		from a current register	£7.00	£11.00	16/02/2019	57.1%	NB
		from a deposited register	£10.00	£11.00	16/02/2019	10.0%	NB
Express Certificate Fee	Statutory	per application	£30.00	£35.00	01/04/2019	16.7%	SR
Searches in indexes	Statutory	General Search	£18.00	£18.00	01/04/2019	0.0%	NB
Notice of Marriages and Civil Partnership	Statutory	Notice of Marriage/Civil Partnership (for 1 person)	£35.00	£35.00	01/04/2019	0.0%	NB
		Extended 70 day Notice for foreign Nationals (for 1 person)	£47.00	£47.00	01/04/2019	0.0%	NB
Commemorative Certificates	Discretionary	per certificate	£10.00	£10.00	01/04/2019	0.0%	SR
Additional birth, death and marriage certificates	Statutory	on the day of registration	£4.00	£11.00	16/02/2019	175.0%	NB
	Statutory	subsequent	£7.00	£11.00	16/02/2019	57.1%	NB
Consideration of Foreign Divorce	Statutory	per application	£50.00	£50.00	16/01/1900	0.0%	NB
Consideration of Foreign Divorce (RG involvement)	Statutory	per application	£75.00	£75.00	01/04/2019	0.0%	NB
Space 17 addition	Statutory	per application	£40.00	£40.00	01/04/2019	0.0%	NB
Consideration for a correction	Statutory	per application	£75.00	£75.00	01/04/2019	0.0%	NB
Consideration for a correction (RG involvement)	Statutory	per application	£90.00	£90.00	01/04/2019	0.0%	NB
Music Service							
Ensembles	Discretionary	Full membership Standard Ensemble lessons	£71.00	£74.00	01/09/2019	4.2%	EX
		Full membership CMS lessons - Central Music School	£99.00	£102.00	01/09/2019	3.0%	EX
		Single ensemble - OCMS lessons	£50.00	£52.00	01/09/2019	4.0%	EX
		Choir Primary	£40.00	£42.00	01/09/2019	5.0%	EX
		Secondary Choir Activity	£50.00	£52.00	01/09/2019	4.0%	EX
		CMS Pass	£150.00	£154.00	01/09/2019	2.7%	EX
		Advanced Musicianship Programme	£75.00	£80.00	01/09/2019	6.7%	EX
		County Level Ensemble 2 hours	£81.00	£84.00	01/09/2019	3.7%	EX
		County Level Ensemble 1.5 hours	£53.00	£57.50	01/09/2019	8.5%	EX
County Level Ensemble 1 hours	£49.00	£49.50	01/09/2019	1.0%	EX		

Review of Charges 2019/20 - Resources

Charge	Discretionary or Statutory	Unit	Current Charge	Proposed Charge	Proposed date effective from	Change %	VAT Class	
Individual Tuition	Discretionary	Individual 20 minutes	£18.90	£18.99	01/09/2019	0.5%	EX	
		Individual 30 Minutes	£28.35	£28.49	01/09/2019	0.5%	EX	
		Individual 40 minutes	£37.80	£37.99	01/09/2019	0.5%	EX	
		Individual 45 minutes	£42.52	£42.74	01/09/2019	0.5%	EX	
		Individual 60 minutes	£56.70	£56.99	01/09/2019	0.5%	EX	
Group Tuition	Discretionary	Group of 2 (30 minutes)	£14.25	£14.55	01/09/2019	2.1%	EX	
		Group of 2 (20 minutes)	£9.75	£9.95	01/09/2019	2.1%	EX	
		Group of 3-4 (30 minutes)	£9.75	£9.95	01/09/2019	2.1%	EX	
		Group of 3-4 (45 minutes)	£14.63	£14.55	01/09/2019	-0.5%	EX	
		Group of 3-4 (20 minutes)	£6.75	£6.95	01/09/2019	3.0%	EX	
		Group of 5-6 (30 minutes)	£6.75	£6.95	01/09/2019	3.0%	EX	
		Group of 7 -9 (40 minutes)	£6.75	£6.95	01/09/2019	3.0%	EX	
		Group of 10 + (50 minutes)	£5.75	£6.95	01/09/2019	20.9%	EX	
Late cancellation Charge	Discretionary	Late Cancellation fee	£35.00	£40.00	01/09/2019	14.3%	EX	
Extra late cancellation Charge		Very late cancellation fee		£50.00	01/09/2019	New	EX	
Own teacher accompanist	Discretionary	Accompanist own teacher	£25.00	£26.00	01/09/2019	4.0%	EX	
Not own teacher accompanist	Discretionary	Accompanist Oxfordshire County Music Service teacher	£40.00	£42.00	01/09/2019	5.0%	EX	
Hire	Discretionary	Hire of Instruments (Violin, Viola and Guitars only)	£23.50	£25.00	01/09/2019	6.4%	EX	
		Hire of Instruments (All other instruments on offer)	£44.50	£46.00	01/09/2019	3.4%	EX	
		Instrument Purchase Charge	£60.00	£70.00	01/09/2019	16.7%	SR	
		Oxfordshire schools orchestra	£525.00	£550.00	01/09/2019	4.8%	EX	
		Oxfordshire Schools Symphony Orchestra	£825.00	£850.00	01/09/2019	3.0%	EX	
		Oxfordshire County Youth orchestra	£750.00	£775.00	01/09/2019	3.3%	EX	
		Oxfordshire Youth Music Theatre	£450.00	£480.00	01/09/2019	6.7%	EX	
		Charges to schools	Discretionary	First Access (60 or 45 minutes)	£1,480.00	£1,500.00	01/09/2019	1.4%
Play On (1 hour)	£1,760.00	£1,810.00		01/09/2019	2.8%	EX		
Play On (40 minutes)	£1,175.00	£1,207.00		01/09/2019	2.7%	EX		
Play On (30 minutes)	£880.00	£905.00		01/09/2019	2.8%	EX		
Transport Zone 1	£90.00	£95.00		01/09/2019	5.6%	EX		
Transport Zone 2	£75.00	£80.00		01/09/2019	6.7%	EX		
Transport Zone 3	£62.00	£66.00		01/09/2019	6.5%	EX		
Transport Zone 4	£40.00	£43.00		01/09/2019	7.5%	EX		
Adults	£110.00	£115.00		01/09/2019	4.5%	EX		
Curriculum (per hour)	£62.70	£63.00		01/09/2019	0.5%	EX		
workshops	£8.00	£10.00		01/09/2019	25.0%	EX		
summer fun	£110.00	£115.00		01/09/2019	4.5%	EX		
Other Charges	Discretionary	launchpad band		£0.00	£10.00	01/09/2019	New	EX
		Key stage 1 festival		£0.00	£3.00	01/09/2019	New	EX
		Primary Pop	£0.00	£3.00	01/09/2019	New	EX	
		spotlight talent	£0.00	£3.00	01/09/2019	New	EX	

Review of Charges 2019/20 - Resources

Charge	Discretionary or Statutory	Unit	Current Charge	Proposed Charge	Proposed date effective from	Change %	VAT Class		
Library Service									
Photocopying	Discretionary	A4 BW& Colour	£0.20	£0.25	01/04/2019	25.0%	SR		
		A4 BW & Colour double sided	£0.30	£0.40	01/04/2019	33.3%	SR		
		A3 BW & Colour	£0.40	£0.50	01/04/2019	25.0%	SR		
		A3 BW & Colour double sided	£0.60	£0.70	01/04/2019	16.7%	SR		
		b) minimum charge for postal requests for copies	£5.00	£5.20	01/04/2019	4.0%	SR		
Microform Copying	Discretionary	a) self service copying	£0.70	£0.80	01/04/2019	14.3%	SR		
		b) staff service	£1.50	£1.60	01/04/2019	6.7%	SR		
Library Overdue Charges for Static Libraries	Discretionary	- Adults							
		- per day library open during first week (daily rate)	£0.30	£0.35	01/04/2019	16.7%	NB		
		- maximum per item	£5.00	£5.20	01/04/2019	4.0%	NB		
		-Children							
		- per day library open during first week	£0.05	£0.06	01/04/2019	20.0%	NB		
		- maximum per item	£2.30	£2.40	01/04/2019	4.3%	NB		
		- Children in public care	Exempt	Exempt	01/04/2019		NB		
		- Institutions							
		- per day library open during first week (daily rate)	£0.30	£0.31	01/04/2019	3.3%	NB		
		- maximum per item	£5.00	£5.20	01/04/2019	4.0%	NB		
		Charge for lost/damaged books	Various	Various	01/04/2019		NB		
		Replacement of Library Tickets	Discretionary	per ticket	£3.00	£3.10	01/04/2019	3.3%	NB
		Library Reservation Fees	Discretionary	a) Book / Audio Books Reservations:					
- Standard charge	£1.20			£1.25	01/04/2019	4.2%	NB		
- Under 18s (Incl children in public care)	Exempt			Exempt	01/04/2019				
b) Items supplied from outside Oxfordshire :									
- Standard charge	£7.50			£8.50	01/04/2019	13.3%	NB		
Items supplied by the British Library and Universities	£15.00			£17.00	01/04/2019	13.3%	NB		
c) Audio Visual Reservations (excluding Audio Books):									
- Standard charge	£1.20			£1.25	01/04/2019	4.2%	NB		
- Concessionary rate	£0.60			£0.65	01/04/2019	8.3%	NB		

Review of Charges 2019/20 - Resources

Charge	Discretionary or Statutory	Unit	Current Charge	Proposed Charge	Proposed date effective from	Change %	VAT Class	
Audio Visual Hire Charges	Discretionary	a) DVDs (Per Week)						
		- Band 1	£1.20	£1.50	01/04/2019	25.0%	NB	
		- Band 2 NOT IN USE						
		- Band 3	£2.40	£2.60	01/04/2019	8.3%	NB	
		- Band 4	£3.60	£4.00	01/04/2019	11.1%	NB	
		b) DVDs Late return Charges (Per day Static Library)						
		- Band 1 (maximum charge £3.00)	£0.30	£0.35	01/04/2019	16.7%	NB	
		- Band 2 NOT IN USE						
		- Band 3 (maximum charge £6.00)	£0.60	£0.65	01/04/2019	8.3%	NB	
		- Band 4 (maximum charge £9.00)	£0.90	£0.95	01/04/2019	5.6%	NB	
		d) Music CD's (per Week)						
		- Band 1	£1.20	£1.40	01/04/2019	16.7%	NB	
		- Band 2 & 3	£2.40	£2.60	01/04/2019	8.3%	NB	
		e) Music CDs Late return Charges (Per day Static Library)						
		- Band 1 (maximum charge £3.00)	£0.30	£0.35	01/04/2019	16.7%	NB	
		- Band 2 & 3 (maximum charge £6.00)	£0.60	£0.65	01/04/2019	8.3%	NB	
		g) Audio Books and Language Packs on CD (3 weeks):						
		- Band 1	£1.50	£1.60	01/04/2019	6.7%	NB	
		- Band 2 & 3	£2.50	£2.60	01/04/2019	4.0%	NB	
		- Children in public care	Exempt	Exempt	01/04/2019			
		h) Audio Books & Language Packs Late Return Charges (Per day Static Library)						
		- Band 1 (maximum charge £4.50)	£0.07	£0.08	01/04/2019	14.3%	NB	
		- Band 2 & 3 (maximum charge £7.50)	£0.11	£0.12	01/04/2019	9.1%	NB	
j) CD-ROM (per Week)								
- Band 1	£1.50	£1.60	01/04/2019	6.7%	NB			
k) CD-ROM late return charges								
Band 1 (per day static library) - maximum charge £3.00	£0.30	£0.35	01/04/2019	16.7%	NB			
Charge for lost/damaged AV		Various	Various	01/04/2019		SR		

Review of Charges 2019/20 - Resources

Charge	Discretionary or Statutory	Unit	Current Charge	Proposed Charge	Proposed date effective from	Change %	VAT Class
Vocal/Orchestral Play sets	Discretionary	a) Booking Fee per 4 month loan					
		- Vocal Scores Oxfordshire Borrowers					
		- per score with performance time of 5 minutes or less	£0.70	£0.75	01/04/2019	7.1%	NB
		- per score with performance time of more than 5 minutes	£1.80	£1.85	01/04/2019	2.8%	NB
		- Vocal Scores Non Oxfordshire Borrowers					
		- per score with performance time of 5 minutes or less	£1.40	£1.45	01/04/2019	3.6%	NB
		- per score with performance time of more than 5 minutes	£3.00	£3.10	01/04/2019	3.3%	NB
		- Orchestral Sets Oxfordshire Borrowers	£30.00	£31.00	01/04/2019	3.3%	NB
		- Orchestral Sets Non Oxfordshire Borrowers	£40.00	£41.00	01/04/2019	2.5%	NB
		- Play Sets	£5.00	£5.50	01/04/2019	10.0%	NB
		b) Overdue charge					
		- per week or part week, per loan, vocal or orchestral	£13.00	£13.40	01/04/2019	3.1%	NB
		- per playset, per day library open during first week (daily rate)	£0.30	£0.50	01/04/2019	66.7%	NB
		- maximum per playset	£5.00	£5.20	01/04/2019	4.0%	NB
		c) Administration fee for performance sets supplied from outside Oxfordshire.	£7.00	£7.50	01/04/2019	7.1%	NB
Internet Service	Discretionary	A4 BW & Colour	£0.20	£0.25	01/04/2019	7.1%	SR
		A4 BW & Colour double sided	£0.30	£0.40	01/04/2019	25.0%	SR
		A3 BW & Colour	£0.40	£0.50	01/04/2019	33.3%	SR
		A3 BW & Colour double sided	£0.60	£0.70	01/04/2019	25.0%	SR
		Sales of memory sticks	£6.00	£7.00	01/04/2019	16.7%	SR
		Sales of headphones	£1.50	£2.50	01/04/2019	16.7%	SR
Hire of Accomodation	Discretionary	Hire of space Half day commercial use	£25.00	£50.00	01/04/2019	66.7%	EX
		Hire of space Full day commercial use	£59.00	£100.00	01/04/2019	100.0%	
		Hire of space Half day community use	£0.00	£25.00	01/04/2019	69.5%	
		Hire of space Full day community use	£0.00	£50.00	01/04/2019	69.5%	EX
Customer Service Centre							
Concessionary Fares	Discretionary	Card issue and admin	£10.00	£10.00	01/04/2019	0.0%	NB
Disabled Parking	Discretionary	Card issue and admin, assessment service	£10.00	£10.00	01/04/2019	0.0%	NB

Review of Charges 2019/20 - Resources

Charge	Discretionary or Statutory	Unit	Current Charge	Proposed Charge	Proposed date effective from	Change %	VAT Class	
Human Resources								
Job Evaluations for Academies	Discretionary	Ad-Hoc/ Re-evaluation of a Role per role	£100.00	£100.00	Charges introduced from January 2018 no increase	n/a	SR	
		Rate per hour if it takes more than 25 hours per role	£150.00	£150.00		n/a	SR	
Employee Assistance Programme - Academies	Discretionary	Per person	£6.30	Contract ending 2019 and charging under review		n/a	NB	
Occupational Health - Academies	Discretionary	Per person	£11.50	Contract ending 2019 and charging under review		n/a	NB	
Museum Service								
MRC Digital Imaging	Discretionary	Plain paper Digital Prints (pre-existing image)						
		- per copy on A4	£6.00	£6.20	01/04/2019	3.3%	SR	
		- per copy on A3	£6.00	£6.20	01/04/2019	3.3%	SR	
		Plain paper Digital Prints (created to order)						
		- per copy on A4	£10.00	£10.30	01/04/2019	3.0%	SR	
		- per copy on A3	£10.00	£10.30	01/04/2019	3.0%	SR	
		Photo paper Digital Prints (pre-existing image)						
		- per copy A4	£10.00	£10.30	01/04/2019	3.0%	SR	
		- per copy A3	£10.00	£10.30	01/04/2019	3.0%	SR	
		Photo paper Digital Prints (created to order)						
		- per copy on A4 (or smaller)	£14.00	£14.50	01/04/2019	3.6%	SR	
		- per copy on A3 paper	£14.00	£14.50	01/04/2019	3.6%	SR	
		Electronic files (automated scan, Archive, microform, or delicate sources including pre-existing scans of wills and parish registers)						

Review of Charges 2019/20 - Resources

Charge	Discretionary or Statutory	Unit	Current Charge	Proposed Charge	Proposed date effective from	Change %	VAT Class
MRC Digital Imaging	Discretionary	- per sheet scanned	£1.50	£1.60	01/04/2019	6.7%	SR
		Electronic files (pre-existing image, compressed)					
		- per image 700 pixels	£1.50	£1.60	01/04/2019	6.7%	SR
		Electronic files (pre-existing image, compressed)					
		- per image 2250 pixels	£6.00	£6.20	01/04/2019	3.3%	SR
		Electronic files (pre-existing image, uncompressed)					
		- per image 3200 pixels and above	£10.00	£10.30	01/04/2019	3.0%	SR
		Electronic files (created to order, compressed)					
		- per image 2500 pixels	£10.00	£10.30	01/04/2019	3.0%	SR
		Electronic files (created to order, uncompressed)					
		- per image 3200 pixels and above	£14.00	£14.50	01/04/2019	3.6%	SR
		Other					
		- Use of Digital Camera/USB Memory Stick per day	£6.00	£7.00	01/04/2019	16.7%	SR
		- Use of Digital Camera/USB Memory Stick per week	£17.00	£20.00	01/04/2019	17.6%	SR
		Transfer to CD-R	£5.00	£6.00	01/04/2019	20.0%	SR
		Publication Commercial					
		- Per image	£43.00	£45.00	01/04/2019	4.7%	SR
		- Per extra instance of an image	£18.00	£19.00	01/04/2019	5.6%	SR
		Internal Use Commercial					
		-For use within organisation	£24.00	£25.00	01/04/2019	4.2%	SR

Review of Charges 2019/20 - Resources

Charge	Discretionary or Statutory	Unit	Current Charge	Proposed Charge	Proposed date effective from	Change %	VAT Class	
MRC Reproduction Fees	Discretionary	One programme, unlimited transmissions, one country (EU = one country) - per image used, 0-6 years		£75.00	01/04/2019	New	SR	
		One programme, unlimited transmissions, one country (EU = one country) - per image used, in perpetuity		£125.00	01/04/2019	New	SR	
		One programme, unlimited transmissions, worldwide - per image used, 0-6 years		£190.00	01/04/2019	New	SR	
		One programme, unlimited transmissions, worldwide - per image used, in perpetuity		£310.00	01/04/2019	New	SR	
		Publication: academic						
		- Per image used (1st image)		£14.50	01/04/2019	New	SR	
		- Per image used (2 images)		£10.88	01/04/2019	New	SR	
		- Per image used (3 images)		£9.72	01/04/2019	New	SR	
		- Per image used (4 images)		£8.99	01/04/2019	New	SR	
		- Per image used (5 images)		£8.70	01/04/2019	New	SR	
		- Per image used (6-10 images)		£7.98	01/04/2019	New	SR	
		- Per image used (11-15 images)		£6.82	01/04/2019	New	SR	
		- Per image used (16-20 images)		£6.09	01/04/2019	New	SR	
		- Per image used (21-40 images)		£3.77	01/04/2019	New	SR	
		- Per image used (41-60 images)		£3.05	01/04/2019	New	SR	
		- Per image used (61 or more images)		£2.61	01/04/2019	New	SR	
		Publication: local individuals, organisations and partners						
		- Per use of one or more images		£20.00	£20.00	01/04/2019	0.0%	SR

Review of Charges 2019/20 - Resources

Charge	Discretionary or Statutory	Unit	Current Charge	Proposed Charge	Proposed date effective from	Change %	VAT Class
Hire of Accommodation	Discretionary	Location fee for use of Oxfordshire Museum/Museums Resource Centre or Swalcliffe Barn premises for film / TV / broadcast purposes per hour or part hour	£55.00	£60.00	01/04/2019	9.1%	EX
		a) Oxfordshire Museum					
		- Exhibition Gallery					
		- per week	£200.00	£205.00	01/04/2019	2.5%	EX
		b) Brewhouse					
		- Exhibition Gallery					
		- per month	£260.00	£267.00	01/04/2019	2.7%	EX
		- 1/2 day Education Use	£26.00	£27.00	01/04/2019	3.8%	EX
		- 1/2 day Commercial Use	£66.00	£68.00	01/04/2019	3.0%	EX
		- per day - Education Use	£61.00	£52.00	01/04/2019	-14.8%	EX
		- per day - Commercial Use	£101.00	£104.00	01/04/2019	3.0%	EX
		c) Coachhouse					
		- 1/2 day Education Use	£37.00	£38.00	01/04/2019	2.7%	EX
		- 1/2 day Commercial Use	£78.00	£81.00	01/04/2019	3.8%	EX
		- per day - Education Use	£62.00	£64.00	01/04/2019	3.2%	EX
		- per day - Commercial Use	£138.00	£143.00	01/04/2019	3.6%	EX
		d) MRC Education Lecture Room					
		- 1/2 day Education Use	£26.00	£27.00	01/04/2019	3.8%	EX
		- per day - Education Use	£52.00	£54.00	01/04/2019	3.8%	EX
		e) Provision of staff to support activities of hirer per hour					
		- during Museum open hours	£21.00	£22.00	01/04/2019	4.8%	SR
		- out of Museum open hours	£32.50	£34.00	01/04/2019	4.6%	SR
		f)Coach House charge for use outside normal hours plus staffing as necessary					
		Education use up to 3 hours	£48.00	£50.00	01/04/2019	4.2%	EX
		Commercial use up to 3 hours	£73.00	£75.00	01/04/2019	2.7%	EX

Review of Charges 2019/20 - Resources

Charge	Discretionary or Statutory	Unit	Current Charge	Proposed Charge	Proposed date effective from	Change %	VAT Class
Conservation & Exhibition Services	Discretionary	a) MRC					
		Remedial conservation - per hour	£60.00	£62.00	01/04/2019	3.3%	SR
		c) Specialist Climate Controlled Collections Storage and Care per year					
		-Small Item (c.10x10x10cm)	£120.00	£123.00	01/04/2019	2.5%	SR
		-Medium Item (c 20x20x20cm)	£240.00	£246.00	01/04/2019	2.5%	SR
		-Large Item (c.0.5 cubic meters)	£420.00	£430.00	01/04/2019	2.4%	SR
		d) General Collections storage and Care per year					
		-Large Item	£480.00	£492.00	01/04/2019	2.5%	SR
		e) Environmental Monitoring (per month)					
		- for 3 thermohygrographs	£55.00	£57.00	01/04/2019	3.6%	SR
		Loan of datalogger and printout per period up to 2 months	£55.00	£57.00	01/04/2019	3.6%	SR
		Environmental summary					
		f) Conservation Advice per hour	£55.00	£57.00	01/04/2019	3.6%	SR
		- per day	£450.00	£461.00	01/04/2019	2.4%	SR
		- per half-day	£225.00	£231.00	01/04/2019	2.7%	SR
		g) Museum Pest Management plus materials					
		- per day	£450.00	£461.00	01/04/2019	2.4%	SR
		- per half day	£225.00	£231.00	01/04/2019	2.7%	SR
		- per hour	£55.00	£57.00	01/04/2019	3.6%	SR
		h) Hire of display equipment Cases					
		- per day	£15.00	£20.00	01/04/2019	33.3%	SR
		- per week	£80.00	£100.00	01/04/2019	25.0%	SR
		- per month	£200.00	£220.00	01/04/2019	10.0%	SR
		i) Training					
		- per day	£450.00	£461.00	01/04/2019	2.4%	SR
		- per half day	£225.00	£231.00	01/04/2019	2.7%	SR
		k) Documentation and storage of archaeological archives					
		- site archive up to 3 archaeological storage boxes ((0.022m3)	£100.00	£103.00	01/04/2019	3.0%	SR
		-per archaeological storage box (0.022m3)	£65.00	£67.00	01/04/2019	3.1%	SR

Review of Charges 2019/20 - Resources

Charge	Discretionary or Statutory	Unit	Current Charge	Proposed Charge	Proposed date effective from	Change %	VAT Class
Museums Service Research Enquiries	Discretionary	- written reply to each enquiry per hour (or pro-rata) Minimum 30 minutes £20, Maximum 2 hours £80.	£40.00	£40.00	01/04/2019	0.0%	SR
		- higher rate for businesses and profit-making organisations per hour (or pro-rata) Minimum 30 minutes £26. Maximum 2 hours £120.	£52.00	£60.00	01/04/2019	15.4%	SR
Microform Copying	Discretionary	Copying by Staff					
		- per A4 copy	£1.50	£1.60	01/04/2019	6.7%	SR
Administrative Charge	Discretionary	- per A3 copy	£1.50	£1.60	01/04/2019	6.7%	SR
		Minimum charge for providing an invoice for any service	£26.00	£30.00	01/04/2019	15.4%	SR
MRC Photographic	Discretionary	Photographic Prints by External Photographer	Various				SR
Postage & Packing	Discretionary	- Reinforced Envelope in reinforced C4 envelope	£2.50	£3.00	01/04/2019	20.2%	SR
		Cardboard Tube - Copies supplied in 450mm cardboard tube	£5.00	£6.00	01/04/2019	19.9%	SR
		Disc Mailer - CR-ROM supplied in disc mailer	£5.00	£6.00	01/04/2019	19.9%	SR
		Air Mail - additional to basic cost	£2.50	£3.00	01/04/2019	20.2%	SR
Oxfordshire Museum Lecture Fees plus travel at current OCC rates	Discretionary	Per event	£55.00	£65.00	01/04/2019	18.2%	SR
Use of Oxfordshire Museum Garden for Wedding Photography	Discretionary	Per event	£88.00	£91.00	01/04/2019	3.4%	EX

Review of Charges 2019/20 - Resources

Charge	Discretionary or Statutory	Unit	Current Charge	Proposed Charge	Proposed date effective from	Change %	VAT Class	
Learning & Access	Discretionary	School Sessions at The Oxfordshire Museum - up to 30 children	£78.00	£80.00	01/04/2019	2.6%	NB	
		Outreach School Sessions KS1 (approximately 1.25 hours)						
		- up to 30 children	£92.00	£95.00	01/04/2019	3.3%	NB	
		Outreach School Sessions KS2 (approximately 1.5 hours)						
		- up to 30 children	£110.00	£115.00	01/04/2019	4.5%	NB	
		School Box Loans						
		- per term	£32.00	£33.00	01/04/2019	3.1%	NB	
		Reminiscence Box Loans						
		- per 2 week loan	£21.00	£22.00	01/04/2019	4.8%	NB	
		Reminiscence sessions						
		- per session	£21.00	£22.00	01/04/2019	4.8%	NB	
		Facilitated Community Group Visits to The Oxfordshire Museum						
		- per group during normal opening (approximately 2.5 hours)	£25.00	£26.00	01/04/2019	4.0%	NB	
		Family Learning Drop In at The Oxfordshire Museum						
		- per child	£2.00	£2.00	01/04/2019	0.0%	NB	
		- per family of up to 3 children	£5.00	£5.00	01/04/2019	0.0%	NB	
		TOM Tots under 5s sessions at The Oxfordshire Museum						
		- per child	£1.00	£1.00	01/04/2019	0.0%	NB	
- per family	£2.50	£2.50	01/04/2019	0.0%	NB			
Booked family workshop		£5-10 depending length of session					NB	

Review of Charges 2019/20 - Resources

Charge	Discretionary or Statutory	Unit	Current Charge	Proposed Charge	Proposed date effective from	Change %	VAT Class
History Service							
Digital Imaging	Discretionary	Plain paper Digital Prints (pre-existing image)					
		- per copy on A4	£6.00	£6.20	01/04/2019	3.3%	SR
		- per copy on A3	£6.00	£6.20	01/04/2019	3.3%	SR
		Plain paper Digital Prints (created to order)					
		- per copy on A4	£10.00	£10.30	01/04/2019	3.0%	SR
		- per copy on A3	£10.00	£10.30	01/04/2019	3.0%	SR
		Photo paper Digital Prints (pre-existing image)					
		- per copy A4	£10.00	£10.30	01/04/2019	3.0%	SR
		- per copy A3	£10.00	£10.30	01/04/2019	3.0%	SR
		Photo paper Digital Prints (created to order)					
		- per copy on A4 (or smaller)	£14.00	£14.50	01/04/2019	3.6%	SR
		- per copy on A3 paper	£14.00	£14.50	01/04/2019	3.6%	SR
		Electronic files (automated scan of Archive, microform, or delicate sources)					
		- per sheet scanned		£1.60	01/04/2019	New	SR
		Electronic files (pre-existing digital image, excluding Picture Oxon images and hi-res tithe map images)					
		- per image or per page as appropriate		£0.80	01/04/2019	New	SR
		Electronic files (automated scan, Local Studies sources)					
		- per sheet scanned	£0.70	£0.80	01/04/2019	14.3%	SR
		Electronic files (pre-existing image, compressed)					
		- per image 700 pixels	£1.50	£1.60	01/04/2019	6.7%	SR

Review of Charges 2019/20 - Resources

Charge	Discretionary or Statutory	Unit	Current Charge	Proposed Charge	Proposed date effective from	Change %	VAT Class	
Digital Imaging	Discretionary	Electronic files (pre-existing image, compressed)						
		- per image 2250 pixels	£6.00	£6.20	01/04/2019	3.3%	SR	
		Electronic files (pre-existing image, uncompressed)						
		- per image 3200 pixels and above	£10.00	£10.30	01/04/2019	3.0%	SR	
		Electronic files (created to order, compressed)						
		- per image 2500 pixels	£10.00	£10.30	01/04/2019	3.0%	SR	
		Electronic files (created to order, uncompressed)						
		- per image 3200 pixels and above	£14.00	£14.50	01/04/2019	3.6%	SR	
		Electronic files (digitised Tithe Maps)						
		- per image	£14.00	£14.50	01/04/2019	3.6%	SR	
		Other						
		- Use of Digital Camera and / or Downloading digital files	£6.00	£7.00	01/04/2019	16.7%	SR	
		- Use of Digital Camera and / or Downloading digital files	£17.00	£20.00	01/04/2019	17.6%	SR	
		Transfer to CD-R	£5.00	£6.00	01/04/2019	20.0%	SR	
		Reproduction Fees	Discretionary	Publication Commercial				
- Per image	£43.00			£44.00	01/04/2019	2.3%	SR	
- Per extra instance of an image	£18.00			£19.00	01/04/2019	5.6%	SR	
Internal Use Commercial								
-For use within organisation	£24.00			£25.00	01/04/2019	4.2%	SR	
-Use on a website (per year) - per image				£60.00	01/04/2019	New	SR	
Broadcast Media (multi-platform, including streaming and online catchup servers)								

Review of Charges 2019/20 - Resources

Charge	Discretionary or Statutory	Unit	Current Charge	Proposed Charge	Proposed date effective from	Change %	VAT Class		
Reproduction Fees	Discretionary	One programme, unlimited transmissions, one country (EU = one country) - per image used, 0-6 years		£75.00	01/04/2019	New	SR		
		One programme, unlimited transmissions, one country (EU = one country) - per image used, in perpetuity		£125.00	01/04/2019	New	SR		
		One programme, unlimited transmissions, worldwide - per image used, 0-6 years		£190.00	01/04/2019	New	SR		
		One programme, unlimited transmissions, worldwide - per image used, in perpetuity		£310.00	01/04/2019	New	SR		
		Publication: academic							
		- Per image used (1st image)		£14.50	01/04/2019	New	SR		
		- Per image used (2 images)		£10.88	01/04/2019	New	SR		
		- Per image used (3 images)		£9.72	01/04/2019	New	SR		
		- Per image used (4 images)		£8.99	01/04/2019	New	SR		
		- Per image used (5 images)		£8.70	01/04/2019	New	SR		
		- Per image used (6-10 images)		£7.98	01/04/2019	New	SR		
		- Per image used (11-15 images)		£6.82	01/04/2019	New	SR		
		- Per image used (16-20 images)		£6.09	01/04/2019	New	SR		
		- Per image used (21-40 images)		£3.77	01/04/2019	New	SR		
		- Per image used (41-60 images)		£3.05	01/04/2019	New	SR		
		- Per image used (61 or more images)		£2.61	01/04/2019	New	SR		
		Publication: local individuals, organisations and partners							
		- Per use of one or more images	£20.00	£20.00	01/04/2019	0.0%	SR		
		OHC USE OF PREMISES							
		Location fee for use of Oxfordshire History Centre premises for film / TV / broadcast purposes							
		- per hour or part hour		£55.00	£60.00	01/04/2019	9.1%	EX	

Review of Charges 2019/20 - Resources

Charge	Discretionary or Statutory	Unit	Current Charge	Proposed Charge	Proposed date effective from	Change %	VAT Class
Research Enquiries	Discretionary	- written reply to each enquiry per hour (or pro-rata) Minimum 30 minutes £20, Maximum 2 hours £80.	£40.00	£40.00	01/04/2019	0.0%	SR
		- higher rate for businesses and profit-making organisations per hour (or pro-rata) Minimum 30 minutes £30. Maximum 2 hours £120.	£52.00	£60.00	01/04/2019	15.4%	SR
Microform Copying	Discretionary	a) Self Service Copying					
		- per A4 copy	£0.70	£0.80	01/04/2019	14.3%	SR
		- per A3 copy	£0.70	£0.80	01/04/2019	14.3%	SR
		b) Copying by Staff					
Photocopies	Discretionary	Self Service Copying -					
		- per A4 copy	£0.20	£0.20	01/04/2019	0.0%	SR
		- per A3 copy	£0.40	£0.40	01/04/2019	0.0%	SR
		Local Studies -					
		Staff Operated Copying -					
		- per A4 copy	£0.70	£0.80	01/04/2019	14.3%	SR
		- per A3 copy	£0.70	£0.80	01/04/2019	14.3%	SR
		All Archive Documents and Delicate Documents					
		- per A4 or A3 copy (ordered on-site)	£1.25	£1.30	01/04/2019	4.0%	SR
		- per A4 or A3 copy (ordered remotely)	£1.50	£1.60	01/04/2019	6.7%	SR
Computer Printouts	Discretionary	Self Service Copying -					
		- per A4 copy	£0.20	£0.20	01/04/2019	0.0%	SR
		- per A3 copy	£0.40	£0.40	01/04/2019	0.0%	SR
		Staff Operated Copying -					
Certificates	Discretionary	- per A4 copy	£0.70	£0.80	01/04/2019	14.3%	SR
		- per A3 copy	£0.70	£0.80	01/04/2019	14.3%	SR
		Per Copy -					
		Motor Vehicle Registration copies	£10.00	£12.00	01/04/2019	20.0%	SR
		Baptism Certificates	£13.00	£14.00	01/04/2019	7.7%	NB
Copies of Recordings	Discretionary	Marriage Certificates	£10.00	£10.00	01/04/2019	0.0%	NB
		From Oral History (per CD)	£17.00	£18.00	01/04/2019	5.9%	SR
Minimum Charge	Discretionary	From Oral History (per DVD)	£34.00	£35.00	01/04/2019	2.9%	SR
Administrative Charge	Discretionary	Minimum charge for providing copies		£4.00	01/04/2019	n/a	SR
Postage & Packing	Discretionary	Minimum charge for providing an invoice for any service	£26.00	£30.00	01/04/2019	15.4%	SR
		- Reinforced Envelope in reinforced C4 envelope	£2.50	£3.00	01/04/2019	20.2%	SR
		Cardboard Tube - Copies supplied in 450mm cardboard tube	£5.00	£6.00	01/04/2019	19.9%	SR
		Disc Mailer - CR-ROM supplied in disc mailer	£5.00	£6.00	01/04/2019	19.9%	SR
		Air Mail - additional to basic cost	£2.50	£3.00	01/04/2019	20.2%	SR

Review of Charges 2019/20 - Resources

Charge	Discretionary or Statutory	Unit	Current Charge	Proposed Charge	Proposed date effective from	Change %	VAT Class
Oxfordshire History Service Lecture Fees plus travel at current OCC rates	Discretionary	Per event	£68.00	£70.00	01/04/2019	2.9%	SR
USB memory sticks	Discretionary	per 4Bb-8Gb stick		£5.00	01/04/2019	n/a	SR